



**UNIFOCUS**  
WORKFORCE MANAGEMENT

# Release Document

**Roles and rights configuration in  
Housekeeping and Inspection**

**May 2023**

## **Housekeeping and Inspection roles and rights are now configurable in the software.**

In previous releases, you could create Service, Maintenance, and Glitch roles for users in the system configuration component of the software. However, Microsoft Silverlight was required to create roles for Housekeeping and Inspection.

With this release, Silverlight is no longer required to create roles for Housekeeping and Inspection. You can now use the configuration component of the software to create and manage Housekeeping and Inspection roles and rights.

The following functionality can be managed for Housekeeping and Inspection roles and rights:

- Creating new roles
- Copying roles
- Updating roles and permissions
- Configuring multi-property access and actions

### **Role management**

This release introduces Housekeeping and Inspection role management with multi-property features. Use the Role Console to define users' access and permissions in the software. Users are assigned roles based on their ability to perform tasks that are specified in the system. Only authorized users can access the screens. Users can create, copy, edit, and delete roles directly from the user interface.



## Role Console

**KNOWCROSS** Platform Configuration | v0.1.alpha Unifocus User  
Chef de Cuisine - Housekeeping

Role Console

Housekeeping 1 more... Search Last update

<input type="checkbox"/>	Name	Products	Role Description	Updated By	Last update	Created By	Created On
<input type="checkbox"/>	Supervisor	Housekeeping	Manage housekeeping activ...	Shivani Miglani	04/26/23	Shivani Miglani	04/26/23
<input type="checkbox"/>	test_hk	Housekeeping, Inspection		DeepNK KK	04/21/23	DeepNK KK	04/19/23
<input type="checkbox"/>	test hk	Housekeeping		kkkkkk kk	04/19/23	kkkkkk kk	04/19/23
<input type="checkbox"/>	Demo Zone Rights	Housekeeping	Demo Zone Rights	Meenakshi Kannan	09/27/22	Mon12 Day*	07/19/22
<input type="checkbox"/>	HK	Housekeeping				DeepNK KK	04/21/23

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The above screenshot of the Role Console shows that you can select Housekeeping and Inspection from the product drop-down menu to filter roles based on the Housekeeping and Inspection software.

## New Role console

**KNOWCROSS** Platform Configuration | v0.1.alpha Unifocus User  
Chef de Cuisine - Housekeeping

New Role

Role Name \* Role Description

< Service Glitch Guests Mobile Maintenance **Housekeeping** Inspection >

Admin Setup - Manage

☒ Departments ☒ Manage Alerts ☐ Manage Application Setting ☐ Manage Assign Checklist ☐ Manage Attendant Message ☒ Manage Checklist ☐ Manage Checklist Category ☐ Manage Checkli

☒ Access ☒ ☐ ☐ ☐ ☒ ☐ ☐

☒ Admin Setup - View

☐ Coordinator's Desk

☐ Linen Management

Cancel Clear Save

The above screenshot of the New Role console shows that you can create roles for both the Housekeeping and Inspection products. Depending on the role, you can choose which rights you want to grant for a specific module. In a single click, you can either select all or specific rights for a module.

**Note:** By default, the software will not activate the new options because this requires a new role setup for your housekeeping team. Therefore, to access new options, contact the Support team or your Customer Success Manager.

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